

Board of Directors

Sean Saldavia, Chair, Santa Cruz County

Janelle Horne, Member, El Dorado County

Jon Lifquist, Member, Kern County

Stephen Vagnini, Member, Monterey County

CERTNA Board of Directors meeting was heard via video conference

CERTNA Staff

Richard Sherman, CERTNA Strategic Operations Director

Paula Pesut, CERTNA Secretary, eRecording Partners Network

Karina Moreno, CERTNA Business Manager, Kern County

Nubia Goldstein, WhiteBrenner LLP, CERTNA General Counsel

10:03 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Carol Sutherland, Alternate Chair, Santa Cruz County

Jon Lifquist, Vice Chair, Kern County

Janelle Horne, Member, El Dorado County

Alicia Sotelo, Alternate Member, Monterey County

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration
 - a. Review and Approve minutes from previous meeting
 - i. Special Meeting 9/28/2021
 - ii. Special Meeting 10/20/2021
 - iii. Regular Meeting 11/10/2021
 - iv. Special Meeting 12/01/2021

A motion was made by Member Lifquist to approve minutes from the 9/28/2021, 10/20/2021, 11/1/2021 and 12/01/2021 meetings. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- b. Adopt a date, hour, and place of the next Board meeting.
 - i. Wednesday, March 9, 2022 10:00 am @ location and format to be determined.

A motion was made by Alternate Member Sotelo to adopt the 3/9/2022 regular meeting location, date and time as set out above. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

7. Management

- a. Review and receive CERTNA Financial Activity Reports – K. Moreno

A motion was made by Member Horne to receive the financial reports. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- b. Update on CeRTNA Audit Financial Statements for year end 2021 – K. Moreno

- c. Update on 12/9/2021 system issues – R. Sherman

8. Continuing Business - None

9. New Business

- a. New Agent Requirements - R. Sherman
- b. Form 700 filings due no later than 4/1/22 – R. Sherman

10. Board of Directors

11. Adjourn – 10:27 a.m.