

Draft Minutes of Proceedings for the CeRTNA Board of Directors
Wednesday March 13th 2024

Board of Directors

Sheri Thomas, Chair, Santa Cruz County
Janelle Horne, Member, El Dorado County
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was held at:

Santa Cruz County Recorder's Office

701 Ocean Street
Redwood Conference Room, 5th Floor
Santa Cruz, CA 95060

CeRTNA Staff

Richard Sherman, CeRTNA Strategic Operations Director
Brett Zamora, CeRTNA Technical Director
Karina Moreno, CeRTNA Business Manager, Kern County
Nubia Goldstein, WhiteBrenner LLP, CeRTNA General Counsel

10:01 a.m. convened meeting of the CeRTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Sheri Thomas, Chair, Santa Cruz County
Carol Sutherland, Alternate Chair, Santa Cruz County
Brian Pace, Alternate Vice Chair, Kern County
Catrina Christensen, Alternate Member, El Dorado County

2. Presentation of the Agenda- None

3. Adjourn to Closed Session at 10:03 a.m.
GC 54957(b) Public Employee Appointment – Contract Renewal CeRTNA Operations Director

4. Reconvene to Public Session at 10:27 a.m.

5. Report Out of Closed Session- Direction has been given to staff

6. Public Comment- Richelle Noroyan from CSDA presented a completion certificate to Richard Sherman.

7. Action on consent calendar- None

8. Deferred items- None

9. General Administration

- a. Review and Approve minutes from previous meetings.

- i. Regular Meeting 01/10/24

A motion was made by Alternate Vice Chair Pace to approve minutes from the Regular Meeting 01/10/2024. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado - Aye

- b. Adopt date, hour, and place of next regular Board meeting.
 - i. Wednesday, 05/08/2024 – 10:00 am – Santa Cruz County Recorder.

A motion was made by Alternate Member Christensen to adopt the 05/08/2024 regular meeting location, date and time as set out above. The motion was seconded by Alternate Vice Chair Pace, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado – Aye

10. Management

- a. Review and Receive CeRTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager

A motion was made by Alternate Vice Chair Pace to receive the financial activity report. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado – Aye

- b. Adopt Resolution 24-001 CeRTNA Credit Card Use Policy – Richard Sherman, CeRTNA Strategic Operations Director

Alternate Vice Chair Pace asks that provisions be made before Resolution 24-001 CeRTNA Credit Card Use Policy should be put in place. CeRTNA Strategic Operations Director Richard Sherman to bring this resolution back to the next board meeting on 05/08/2024 with added provisions.

- c. Adopt Resolution 24-002 CeRTNA Reserve Policy – Richard Sherman, CeRTNA Strategic Operations Director

A motion was made by Alternate Member Christensen to adopt resolution 24-002 CeRTNA Reserve Policy. The motion was seconded by Chair Thomas, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado – Aye

- d. Report on ERDS implementation process – Brett Zamora, CeRTNA Technical Director

- i. Alameda County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- ii. Alpine County – Client
 - 1. G2G – 2024
 - 2. ERDS – 2024-Grant Application
- iii. Butte County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- iv. Calaveras County – Client
- v. Del Norte County – Client
 - 1. G2G – 2025
 - 2. ERDS – 2025
- vi. El Dorado County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- vii. Glenn County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- viii. Humboldt County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- ix. Inyo County – Client
 - 1. G2G – 2024 In Progress
 - 2. ERDS – Live

- x. Kern County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xi. Lake County – Client
 - 1. G2G - 2024
 - 2. ERDS – 2024 MOUs Signed
- xii. Madera County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xiii. Mendocino – Client
 - 1. G2G – 2024 - In Progress
 - 2. ERDS – 2024 – Audited and ready, waiting on LRMS
- xiv. Modoc County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xv. Mono County – Client
- xvi. Monterey County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xvii. Napa County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xviii. Placer County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xix. Plumas – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xx. Sacramento County – G2G Only
 - 1. G2G – Live
- xxi. San Francisco County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxii. San Luis Obispo – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiii. Santa Cruz County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiv. Siskiyou – Client
 - 1. G2G – 2024
 - 2. ERDS – 2024
- xxv. Sonoma County – Client
 - 1. G2G - Live
 - 2. ERDS – Live
- xxvi. Stanislaus – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxvii. Tehama County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxviii. Tuolumne County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxix. Yolo County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxx. Yuba County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- e. Update on G2G Submitters process – Brett Zamora, CeRTNA Technical Director
 - a. Employment Development Department (EDD)
 - b. Board of Equalization (BOE/CDTFA)
 - c. Franchise Tax Board (FTB)
 - d. Department of Child Support Services (DCSS)
 - e. Megabyte Systems
- f. Update on New Technical Director progress- Brett Zamora, CeRTNA Technical Director

11. Continuing Business

- a. Fee Study Update – Richard Sherman CeRTNA Strategic Operations Director
- b. CeRTNA Partner Group Update. Meeting January 18, 2024, 1-2pm - Richard Sherman, CeRTNA Operations Director
Next meeting to happen on April 18th, 2024, 1:00-2:00pm.
- c. Form 700
All forms have been submitted.

12. New Business- None

13. Board of Directors- None

14. Adjourn @ 11:06

