

Board of Directors

Sheri Thomas, Chair, Santa Cruz County  
Janelle Horne, Member, El Dorado County  
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was held at:

**Santa Cruz County Recorder's Office**

701 Ocean Street  
Redwood Conference Room, 5<sup>th</sup> Floor  
Santa Cruz, CA 95060

CeRTNA Staff

Richard Sherman, CeRTNA Strategic Operations Director  
Brett Zamora, CeRTNA Technical Director  
Karina Moreno, CeRTNA Business Manager, Kern County  
Nubia Goldstein, WhiteBrenner LLP, CeRTNA General Counsel

10:02 a.m. convened meeting of the CeRTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
  - a. Board of Directors Roll Call

Present:

Board of Directors:

Sheri Thomas, Chair, Santa Cruz County  
Carol Sutherland, Alternate Chair, Santa Cruz County  
Laura Avila, Vice Chair, Kern County  
Janelle Horne, Member, El Dorado County

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration
  - a. Review and Approve minutes from previous meeting.
    - i. Regular Meeting 03/08/2023

A motion was made by Member Horne to approve minutes from the Regular Meeting 03/08/2023. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye  
El Dorado - Aye  
Kern County – Aye

- b. Adopt a date, hour, and place of the next Board meeting.
  - i. Wednesday, November 08, 2023, 10:00 am @ Santa Cruz County Recorder's Office

A motion was made by Vice Chair Avila to adopt the 11/08/2023 regular meeting location, date and time as set out above. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

## 7. Management

- a. Review and Receive CERTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager

A motion was made by Vice Chair Avila to receive the financial reports. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado – Aye

- b. Technical Director Retirement. Discuss recruitment options and exit strategy- Richard Sherman, CeRTNA Strategic Operations Director
- c. Review and Adopt Resolution 2023-002 of the Board of Directors of the California Electronic Recording Transaction Network Authority 23-24 Fiscal Budget. - Carol Sutherland, Alternate Chair and Richard Sherman, CeRTNA Strategic Operations Director

A motion was made by Vice Chair Avila to adopt Resolution 2023-002 of the Board of Directors of the California Electronic Recording Transaction Network Authority 23-24 Fiscal Budget The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

- d. Review and Approve EDD Agreement M93730-7100 July 01,2023 thru June 30, 2026, and ratify effective July 01, 2023– Richard Sherman, CeRTNA Strategic Operations Director

A motion was made by Member Horne to approve EDD Agreement M93730-7100 July 01,2023 thru June 30, 2026, and ratify effective July 01, 2023. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

- e. Review and Approve Updated Submitter/Agent MOU - Richard Sherman, CeRTNA Strategic Operations Director  
A motion was made by Vice Chair Avila to Approve Updated Submitter/Agent MOU. The motion was seconded by Alternate Chair Sutherland, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

- f. Secretary Position - Richard Sherman, CeRTNA Operations Director
- g. Update – Las Vegas and Salt Lake City Data Centers – Brett Zamora, CeRTNA Technical Director
- h. Report on ERDS implementation process – Brett Zamora, CeRTNA Technical Director
  - i. Alameda County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - ii. Alpine County – Client
    - 1. G2G – 2024
    - 2. ERDS – 2024
  - iii. Butte County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - iv. Calaveras County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - v. Del Norte County – Client
    - 1. G2G – 2024
    - 2. ERDS – 2024
  - vi. El Dorado County – Board of Directors
    - 1. G2G – Live
    - 2. ERDS – Live
  - vii. Glenn County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - viii. Humboldt County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - ix. Inyo County – Client
    - 1. G2G – 2023 In Progress, awaiting Tyler
    - 2. ERDS – 2023 In Progress DOJ Certified, awaiting Tyler
  - x. Kern County – Board of Directors
    - 1. G2G – Live
    - 2. ERDS – Live

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**  
Wednesday July 12, 2023

- xi. Lake County – Client
  - 1. G2G - 2024
  - 2. ERDS – 2024 MOUs Signed
- xii. Madera County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xiii. Mendocino – Client
  - 1. G2G – 2023 - In Progress
  - 2. ERDS – 2023 - In Progress – Late 2023 early 2024
- xiv. Modoc County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xv. Mono County - Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xvi. Monterey County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xvii. Napa County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xviii. Placer County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xix. Plumas – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xx. Sacramento County – G2G Only
  - 1. G2G – Live
- xxi. San Francisco County - Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxii. San Luis Obispo – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxiii. Santa Cruz County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xxiv. Siskiyou – Client
  - 1. G2G – 2024
  - 2. ERDS – 2024
- xxv. Sonoma County – Client
  - 1. G2G - Live
  - 2. ERDS – Live

- xxvi. Stanislaus – Client
  - 1. G2G – Live
  - 2. ERDS – Live (First ERDS doc May 16<sup>th</sup>)
- xxvii. Tehama County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxviii. Tuolumne County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxix. Yolo County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxx. Yuba County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- i. Update on G2G Submitters process – Brett Zamora, CeRTNA Technical Director
  - i. Employment Development Department (EDD)
  - ii. Board of Equalization (BOE/CDTFA)
  - iii. Franchise Tax Board (FTB)
  - iv. Department of Child Support Services (DCSS)
  - v. Megabyte Systems

## **2. Continuing Business**

- a. CeRTNA Partner Group - Richard Sherman, CeRTNA Operations Director
- b. New CeRTNA Logo - Richard Sherman, CeRTNA Operations Director
- c. New Document Types - Richard Sherman, CeRTNA Operations Director
- d. Grant Application - Richard Sherman, CeRTNA Operations Director

## **3. New Business**

- a. Updated Calendar of Events - Richard Sherman, CeRTNA Operations Director
- b. 22-23 Accomplishments and 23-24 Goals - Richard Sherman, CeRTNA Operations Director

## **4. Board of Directors**

## **5. Adjourn – 10:58 am**