

Draft Minutes of Proceedings for the CeRTNA Board of Directors
Wednesday November 13th 2024

Board of Directors

Sheri Thomas, Chair, Santa Cruz County
Janelle Horne, Member, El Dorado County
Laura Avila, Member, Kern County

Alternate Board of Directors

Carol Sutherland, Alternate Chair, Santa Cruz County

CeRTNA Board of Directors meeting was held at:

Santa Cruz County Recorder's Office

701 Ocean Street
DPW Conference Room, 4th Floor
Santa Cruz, CA 95060

CeRTNA Staff

Richard Sherman, CeRTNA Executive Director
Greg Dapkus, CeRTNA Technical Director
Karina Moreno, CeRTNA Business Manager, Kern County
Nubia Goldstein, White Brenner LLP, CeRTNA General Counsel

PUBLIC SESSION

10:00 A.M. - CONVENE MEETING OF THE BOARD OF DIRECTORS

Call to order- The meeting was called to order by Alternate Chair Carol Sutherland @10:04 am.

Board of Directors Roll Call

Carol Sutherland, Alternate Chair, Santa Cruz County
Laura Avila, Vice Chair, Kern County
Janelle Horne, Member, El Dorado County

- **Presentation of the Agenda-** None
- **Public Comment-** None

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon at one time under **ACTION ON CONSENT CALENDAR** unless the Board directs that an item be held for further discussion under **DEFERRED ITEMS**. Persons wishing to address consent items or have them held for further discussion, continued, or taken off calendar, should address the Board under **ACTION ON CONSENT CALENDAR**.

- **Action on consent calendar-** No items

- **Deferred items-** No items

DISCUSSION CALENDAR

General Administration

Review and Approve minutes from previous meeting.
Regular Meeting 07/10/24

A motion was made by Member Horne to approve minutes from the Regular Meeting 07/10/2024. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

**Santa Cruz County – Aye
El Dorado - Aye
Kern County – Aye**

Adopt date, hour and place of next regular Board meeting.
Wednesday, 01/08/2025 – 10:00 am – Santa Cruz County Recorder.

A motion was made by Vice Chair Avila to adopt the 1/08/2025 regular meeting location, date and time as set out above. The motion was seconded Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

**Santa Cruz County – Aye
Kern County – Aye
El Dorado - Aye**

Management

Review and Receive CeRTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager

A motion was made by Vice Chair Avila to receive the financial reports. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

**Santa Cruz County – Aye
Kern County – Aye
El Dorado - Aye**

Amending Bylaws, BOD Meeting Schedule - Richard Sherman,
CeRTNA Executive Director

- Member Horne suggested Member or client county in person quarterly meetings
- Amended Bylaws to be brought back in January to be approved

A motion was made by Member Horne to approve amending the CeRTNA Board of Directors Bylaws, changing the time to 9:00am, changing the location to client and member counties & starting in January 2025 to quarterly meetings. The motion was seconded by Vice Chair Avila, the roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado - Aye
Kern County – Aye

Review and Approve Nigro & Nigro Auditor Agreement– Richard Sherman, CeRTNA Executive Director

- For years 2024, 2025 & 2026

A motion was made by Member Horne to approve Nigro & Nigro 3 year Auditor Agreement. The motion was seconded by Vice Chair Avila, the roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado - Aye
Kern County – Aye

Report on ERDS implementation process – Richard Sherman, CeRTNA Executive Director and Greg Dapkus, CeRTNA Technical Director

- i. Alameda County – Client
 1. G2G – Live
 2. ERDS – Live
- ii. Alpine County – Client
 1. G2G –2025
 2. ERDS – 2025-Moving Forward with MOUs and Grant Application
- iii. Butte County – Client
 1. G2G – Live
 2. ERDS – Live
- iv. Calaveras County – Client
- v. Colusa County
 1. G2G – 2025-26
 2. ERDS – 2025-26
- vi. Del Norte County – Client
 1. G2G –2025-26
 2. ERDS – 2025-26 Paused
- vii. El Dorado County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- viii. Glenn County – Client
 1. G2G – Live
 2. ERDS –Live
- ix. Humboldt County – Client
 1. G2G – Live
 2. ERDS – Live
- x. Inyo County – Client
 1. G2G – 2024 In Progress
 2. ERDS – Live
- xi. Kern County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xii. Lake County – Client
 1. G2G – 2025 Q1
 2. ERDS – 2025 Q1
- xiii. Madera County – Client
 1. G2G – Live
 2. ERDS – Live
- xiv. Mendocino – Client

1. G2G – 2025 - In Progress
 2. ERDS – 2025 – Audited and ready, revisiting after elections
- XV. Modoc County – Client
 - XVI. Mono County - Client
 1. G2G – Live
 2. ERDS – Live
 - XVII. Monterey County – Client
 1. G2G – Live
 2. ERDS – Live
 - XVIII. Napa County – Client
 1. G2G – Live
 2. ERDS – Live
 - XIX. Placer County – Client
 1. G2G – Live
 2. ERDS – Live
 - XX. Plumas – Client
 1. G2G – Live
 2. ERDS – Live
 - XXI. Sacramento County – G2G Only
 1. G2G – Live
 - XXII. San Francisco County - Client
 1. G2G – Live
 2. ERDS – Live
 - XXIII. San Luis Obispo – Client
 1. G2G – Live
 2. ERDS – Live
 - XXIV. Santa Cruz County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - XXV. Siskiyou – Client
 1. G2G – 2025-26
 2. ERDS – 2025-26 Office Reorganization
 - XXVI. Sonoma County – Client
 1. G2G - Live
 2. ERDS – Live
 - Stanislaus – Client
 1. G2G – Live
 2. ERDS – Live
 - XXVII. Tehama County – Client
 1. G2G – Live
 2. ERDS – Live
 - XXVIII. Tuolumne County – Client
 1. G2G – Live
 2. ERDS – Live
 - XXIX. Yolo County – Client
 1. G2G – Live
 2. ERDS – Live
 - XXX. Yuba County – Client
 1. G2G – Live
 2. ERDS – Live

Update on G2G Submitters process – Greg Dapkus, CeRTNA Technical Director

- Employment Development Department (EDD)
- CA Department of Tax and Fee Administration (CDTFA)

- Franchise Tax Board (FTB)
- Department of Child Support Services (DCSS)
- Megabyte Systems

Continuing Business- none

New Business

New Agency Revenue CDTFA and FTB - Richard Sherman,
CeRTNA Executive Director

- 1st billing completed / quarterly billing

SDRMA Risk Management Subsidy Funds - Richard Sherman,
CeRTNA Executive Director

- Subsidy fund for antivirus and endpoint detection, Awarded \$1,000

GovAI Coalition - Richard Sherman, CeRTNA Executive Director

- Rich & Greg have joined the Gov AI Coalition / Summit in December in San Jose

CeRTNA Partner Group Update - Richard Sherman, CeRTNA Executive Director

- Madera County asked for a report by submitter type “submitter recordation summary report” is now live on Apex
- Reviewed new website
- Next user group meeting will be held on January 16th @ 1:00pm

Endpoint Detection and Response Live - Greg Dapkus, CeRTNA Technical Director

- Will send emails if detecting suspicious activity
- Will make phone calls in high-risk situations
- Will share this information at the next user group meeting in January

Monitoring of Systems – Greg Dapkus, CeRTNA Technical Director

- Turned on a monitoring system on all servers & website

Cernaca.gov – Greg Dapkus, CeRTNA Technical Director

- .gov domain is live on the CeRTNA website
- .gov email will be set up within the next quarter

Board of Directors

- Alternate Chair Sutherland asked about the investment of funds and a brief conversation took place. Nothing further to report.

Adjourn- 11:01am