Board of Directors
Ken Blakemore, Chair, San Joaquin County
Stephen Vagnini, Vice Chair, Monterey County
William Schultz, El Dorado County
Paul Dictos, Member, Fresno County
Jon Lifquist, Member, Kern County
Barbara Levey, Member, Merced County
Bob Dutton, Member, San Bernardino County
Gina Alcomendras, Member, Santa Clara County
Sean Saldavia, Member, Santa Cruz County
Leslie Morgan, Member, Shasta County

CERTNA Board of Directors meeting was heard at the Lake Tahoe Resort Hotel, 4130 Lake Tahoe Blvd., South Lake Tahoe, CA

Present:

Board of Directors:
Ken Blakemore, Chair, San Joaquin County
Alicia Sotelo, Vice Chair, Monterey County
William Schultz, Member, El Dorado County
Gil Carter, Alternate Member, Fresno County
Jon Lifquist, Member, Kern County
Joani Finwall, Alternate Member, San Bernardino County
Gina Alcomendras, Member, Santa Clara County
Carol Sutherland, Alternate Member, Santa Cruz
Leslie Morgan, Member, Shasta County

CERTNA Staff:
Patrick Honny, CERTNA Executive Director, San Bernardino County
Dana Boeg, CERTNA Secretary, San Bernardino County
Travis Andreas, CERTNA Business Manager, Kern County

Off-Site Contributors (teleconference):
Robert Messinger, CERTNA Counsel, San Bernardino County

10:01 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Chair Blakemore.

2. Presentation of the Agenda - P. Honny

    a. No changes

3. Welcome to El Dorado County

    a. Presented by K. Blakemore and W. Schultz

4. Action on consent calendar – None.

5. Deferred items – None

6. General Administration

    a. Review and approve minutes from the previous meeting.
       The minutes from May 14, 2015 were reviewed.

    A motion to approve the minutes was made by Member Morgan. The motion was
    seconded by Member Alcomendras and carried unanimously.

    b. Adopt a date, hour, and place of the next Board meeting.
       a. BOD – Conflict with CRAC - TBD
       b. Wednesday, 9/9/2015 1:30 p.m. @ the Hilton Hotel, Scotts Valley, CA
          1. PPC meeting to be held on Tuesday, 9/8/15 at 12:30

    A motion was made by Member Alcomendras to adopt the 9/9/15 meeting location, date
    and time as set out above. The motion was seconded by Alternate Member Finwall and
    carried unanimously.

    c. Review and discuss calendar of events – D. Boeg
       a. Discussion regarding November Meeting potential conflict.
          1. Wednesday Nov. 11th is Veteran's Day. There was discussion to
             change to Thursday Nov. 12th for PPC and Friday Nov. 13th for
             the BOD or do PPC in the a.m. on Thursday Nov. 12th and the
             BOD meeting in the p.m. on Nov. 12th. To be discussed further
             at September's meeting.
       b. Discussion regarding changing from bi-monthly to quarterly meetings.
          To be brought back for discussion and consideration in January 2016.

    d. Update on Executive Business Summit – D. Boeg
       1. 2015 was our best attended
       2. Total rooms booked to be discussed at September meeting
       3. We have 49 registered for the dinner
       4. We have 42 registered to attend the Wed. & Thursday meetings
       5. We have 27 registered to attend the Friday a.m. meeting

7. Management
    a. Review and receive financial reports
       a. CERTNA Financial Activity Report – T. Andreas
          1. Discussion regarding line itemizing summit costs versus having
             them wrapped up in travel.
          2. Discussion regarding capping accruals & contract of executive
             director

    A motion was made by Alternate Member Sutherland to adopt the financial report as
    presented.   The motion was seconded by Member Schultz and carried unanimously.

       b. 2015-16 Operating Budget Workshop – P. Honny/T. Andreas
          1. Discussion

       c. Review and Approve Resolution #2015-002 – 2015/2016 CERTNA
          Annual Operating Budget – P. Honny/T. Andreas

    A motion was made by Member Morgan to approve Resolution #2015-002 (with the
    correction from Resolution #2015-001 to Resolution #2015-002) with the budget
    modification as previously discussed with CERTNA's budget expenses. The motion was
    seconded by Alternate Member Sutherland and carried unanimously.

Vote to adopt Resolution No. 2015-02 with the budget modification as previously discussed with CERTNA's budget expenses.

Aye: Ken Blakemore, Chair, San Joaquin County
Aye: Alicia Sotelo, Vice Chair, Monterey County
Aye: William Schultz, Member, El Dorado County
Aye: Gil Carter, Alternate Member, Fresno County
Aye: Jon Lifquist, Member, Kern County
Absent: Merced County
Aye: Joani Finwall, Alternate Member, San Bernardino County
Aye: Gina Alcomendras, Member, Santa Clara County
Aye: Carol Sutherland, Alternate Member, Santa Cruz County
Aye: Leslie Morgan, Member, Shasta County

a. Review and Approve revised client tier cost matrix effective January 1, 2016 – P. Honny
   1. Direction given to the executive director to bring back in September a proposal for proration language.

b. CERTNA system audit update
   a. Brett stated that he has provided all information asked of him from the auditor.
   b. Patrick received an email from the auditor indicating that he won't have the audit complete any sooner than 9/18/15.
   c. The pending county audits are waiting the completion of the system audit.

A motion was made by Member Alcomendras to approve the client tier proposal as presented. The motion was seconded by Member Schultz and carried unanimously.

c. Report on ERDS and G2G implementation process – B. Zamora
   a. Butte County – Client
      1. G2G – Live
      2. ERDS – In progress (Audit)
   b. Colusa County – Client
      1. G2G – MOU Provided
   c. Contra Costa County - Client
      1. G2G – Live
      2. ERDS – Live
   d. El Dorado County – Board of Directors
      1. G2G – Live
      2. ERDS – Live
   e. Fresno County – Board of Directors
      1. G2G – Live
      2. ERDS – Live
   f. Inyo County
      1. G2G – In progress
      2. ERDS – In progress
   g. Kern County – Board of Directors
      1. G2G – Live
      2. ERDS – Live
   h. Kings County - Client
      1. G2G – Pending
      2. ERDS – Pending

      i. Merced County – Board of Directors
          1. G2G – Live
          2. ERDS – Live
      j. Monterey County – Board of Directors
          1. G2G – Live
          2. ERDS – Live
      k. Napa County – Client
          1. G2G – Awaiting MOU
          2. ERDS - Awaiting MOU
      l. Placer County – Client
          1. G2G – Live
          2. ERDS – In Process
     m. Sacramento County – G2G
          1. G2G – Live
      n. San Bernardino County – Board of Directors
          1. G2G – Live
          2. ERDS – Live
      o. San Francisco County - Client
          1. G2G - Live
          2. ERDS – Live
      p. San Joaquin County – Board of Directors
          1. G2G – Live
          2. ERDS – Live
      q. San Luis Obispo – G2G
          1. G2G – Live
          2. ERDS – No progress
      r. Santa Clara County – Board of Directors
          1. G2G – Live
          2. ERDS – Live
      s. Santa Cruz County – Board of Directors
          1. G2G – Live
          2. ERDS – Live
      t. Shasta – Board of Directors
          1. G2G – Live
          2. ERDS – In progress (Audit)
     u. Solano County
          1. G2G – Pending BOS action
          2. ERDS – Pending BOS action
     v. Sonoma County
          1. G2G - Testing
          2. ERDS – Awaiting MOU
     w. Stanislaus County
          1. G2G – Awaiting MOU
          2. ERDS – Awaiting MOU
      x. Tehama County – G2G
          1. G2G – Live
          2. ERDS – In progress (Audit)

   d. Update on G2G Submitters – Various
      a. Employment Development Department (EDD) – B. Zamora
         1. Live
         2. No Update

       b. Board of Equalization (BOE) – Update provided by C. Sampson
1. Live
2. Brought 8 more counties up live
3. Expecting a 2-3 year delay before they are able to bring up any more counties do to an existing project and funding.

       c. Franchise Tax Board (FTB) – Updated provided by B. Zamora
1. Live
2. Next roll out will be in September

       d. Department of Child Support Services (DCSS) – Update provided by B. Zamora
1. Live

       e. Megabyte Systems – Update provided by P. Honny
1. Tax Collector Interface
    a. Placer County - Live
    b. San Joaquin County – Testing
    c. Merced County – Live
    d. Monterey County – Live

       f. Xerox provided information and a demo regarding a software option they can provide to assist in G2G bulk submissions.

8. Committee Reports
   a. County Certification Policies and Procedures Committee
      a. Teresa Williamson – Chair
         1. MOU Update provided

   b. Technical Standards Committee
      a. B. Zamora – Chair
         1. Updates provided which include items to be discussed for the upgrade coming soon.

9. Continuing Business
     a. None

10. New Business
     a. None

11. Public Comment
     a. None

12. Adjourn at 12:03 to the Executive Business Summit to reconvene @ 1:30.

Reconvened at 1:37 for the BOD Summit Meeting

13. Executive Business Summit Proceedings – K. Blakemore

    a. 5 Year Strategic Plan

    b. CERTNA Bylaws
        a. Review and modification process
            1. Bring back in 2016 to discuss possible cap on board members

    c. Legislative/Regulatory Action
        a. Proposals and Issues
        b. Lobbyist

    d. Budget Workshop – T. Andreas/P. Honny
        a. Budget Process Overview
            1. Budget Categories
            2. Revenue/Cost Estimation Process
            3. Agent Network Access Fee Revenue

    e. Break

    f. Organizational Risks

        a. Employees
        b. Management
        c. Facilities
        d. Systems
        e. Competitors
        f. Other

    g. Next steps

14. Board of Directors
    a. Recognition of Ken Blakemore on the occasion of his retirement from public service and his contributions to the success of CERTNA.
        a. Passing of the gavel to Debi Leonardini

15. Adjourn 3:35