

Board of Directors

Sean Saldavia, Chair, Santa Cruz County  
Janelle Horne, Member, El Dorado County  
Jon Lifquist, Member, Kern County  
Stephen Vagnini, Member, Monterey County

CERTNA Board of Directors meeting was heard via video conference

CERTNA Staff

Richard Sherman, CERTNA Strategic Operations Director  
Paula Pesut, CERTNA Secretary, eRecording Partners Network  
Karina Moreno, CERTNA Business Manager, Kern County  
Nubia Goldstein, WhiteBrenner LLP, CERTNA General Counsel

10:02 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
  - a. Board of Directors Roll Call

Present:

Board of Directors:

Carol Sutherland, Alternate Chair, Santa Cruz County  
Jon Lifquist, Vice Chair, Kern County  
Catrina Christensen, Alternate Member, El Dorado County  
Alicia Sotelo, Alternate Member, Monterey County

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration
  - a. Review and Approve minutes from previous meeting
    - i. Regular Meeting 3/9/2022

A motion was made by Member Lifquist to approve minutes from the 3/9/2022 meeting. The motion was seconded by Alternate Member Sutherland, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye  
El Dorado County – Aye  
Kern County – Aye  
Monterey County – Aye

- b. Adopt a date, hour, and place of the next Board meeting.
  - i. Wednesday, July 13, 2022 10:00 am @ location and format to be determined.

A motion was made by Member Lifquist to adopt the 7/13/2022 regular meeting location, date and time as set out above. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

7. Management

- a. Review and receive CERTNA Financial Activity Reports – K. Moreno

A motion was made by Alternate Member Sutherland to receive the financial reports. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- b. Update on CeRTNA Audit Financial Statements for year end 2021 – K. Moreno

- c. Adopt Resolutions 2022-002 of the Board of Directors of the California Electronic Recording Transaction Network Authority Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings Pursuant to Assembly Bill 361 and Brown Act Provisions and provide staff direction on conducting Board meetings virtually in the future. – N. Goldstein

A motion was made by Member Lifquist to adopt Resolution 2022-002 of the Board of Directors of the California Electronic Recording Transaction Network Authority Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings Pursuant to Assembly Bill 361 and Brown Act Provisions and provide staff direction on conducting Board meetings virtually in the future. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- d. Approve CeRTNA Records Disposition Report – R. Sherman

A motion was made by Alternate Member Christensen to approve CeRTNA Records Disposition Report. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- e. Approve Granicus 1 year extension to the Programming Services Agreement – R. Sherman

A motion was made by Member Lifquist to approve Granicus 1 year extension to the Programming Services Agreement. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- f. Report on ERDS and G2G implementation process – B. Zamora, CeRTNA Technical Director

- i. Alameda County – Client
  - 1. G2G – Live
  - 2. ERDS - Live
- ii. Alpine County – Client
  - 1. G2G – 2023
  - 2. ERDS - 2023
- iii. Butte County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- iv. Calaveras – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- v. Del Norte County – Client
  - 1. G2G – 2023
  - 2. ERDS - 2023
- vi. El Dorado County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- vii. Glenn County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- viii. Humboldt County – Client
  - 1. G2G – 200 In Progress
  - 2. ERDS – 2022 Live
- ix. Kern County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS - Live
- x. Lake County – Client
  - 1. GEG – 2023
  - 2. ERDS - 2023
- xi. Madera – Client
  - 1. G2G – Live
  - 2. ERDS - Live
- xii. Mendocino County – Client
  - 1. G2G – 2022 In Progress
  - 2. ERDS – 2022 In Progress
- xiii. Modoc County – Client

1. G2G – Live
2. ERDS – Live
- xiv. Mono County - Client
  1. G2G – Live
  2. ERDS – Live
- xv. Monterey County – Board of Directors
  1. G2G – Live
  2. ERDS – Live
- xvi. Napa County – Client
  1. G2G – Live
  2. ERDS – Live
- xvii. Placer County – Client
  1. G2G – Live
  2. ERDS – Live
- xviii. Plumas – Client
  1. G2G – 2020
  2. ERDS - 2020
- xix. Sacramento County – G2G
  1. G2G – Live
- xx. San Francisco County - Client
  1. G2G - Live
  2. ERDS – Live
- xxi. San Luis Obispo – Client
  1. G2G – Live
  2. ERDS – Live
- xxii. Santa Cruz County – Board of Directors
  1. G2G – Live
  2. ERDS – Live
- xxiii. Siskiyou County – Client
  1. G2G – 2023-2024
  2. ERDS – 2023-2024
- xxiv. Sonoma County - Client
  1. G2G - Live
  2. ERDS – Live
- xxv. Stanislaus – Client
  1. G2G – 2022
  2. ERDS - 2022
- xxvi. Sutter County – G2G
  1. G2G – Live
  2. ERDS -?
- xxvii. Tehama County – Client
  1. G2G – Live
  2. ERDS – Live
- xxviii. Tuolumne County – Client
  1. G2G – 2020
  2. ERDS - 2020
- xxix. Yolo County – Client
  1. G2G – Live
  2. ERDS - Live
- xxx. Yuba County – Client
  1. G2G – Live
  2. ERDS – Live
- g. Update on G2G Submitters – Various
  - i. Employment Development Department (EDD)
  - ii. Board of Equalization (BOE/CDTFA)
  - iii. Franchise Tax Board (FTG)
  - iv. Megabyte Systems
    1. Butte – Live

2. Calaveras – Live
3. El Dorado – Live
4. Glenn - ?
5. Humboldt – In Progress
6. Modoc - ?
7. Monterey County – Live
8. Napa County – Live
9. Placer County – Live
10. Sonoma – Live
11. Tehama - Live

8. Continuing Business

- a. Discuss suspension policy for submitters – N. Goldstein
  
- b. New Agent Requirements – R. Sherman

A motion was made by Member Lifquist to approve a new CeRTNA Agent Application. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye  
El Dorado County – Aye  
Kern County – Aye  
Monterey County – Aye

9. New Business

- a. G2G Portal Fee - R. Sherman

A motion was made by Member Lifquist to authorize CeRTNA Strategic Operations Director to research and return to the Board proposed dollar amount and implementation plan for G2G Portal Fee. The motion was seconded by Alternate Member Sutherland, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye  
El Dorado County – Aye  
Kern County – Aye  
Monterey County – Aye

10. Board of Directors

11. Adjourn – 10:57 a.m.