

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**

Wednesday November 5, 2022

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Board of Directors

Sean Saldavia, Chair, Santa Cruz County  
Janelle Horne, Member, El Dorado County  
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was heard via video conference

CeRTNA Staff

Richard Sherman, CeRTNA Strategic Operations Director  
Paula Pesut, CeRTNA Secretary, eRecording Partners Network  
Karina Moreno, CeRTNA Business Manager, Kern County  
Nubia Goldstein, WhiteBrenner LLP, CeRTNA General Counsel

10:09 a.m. convened meeting of the CeRTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
  - a. Board of Directors Roll Call

Present:

Board of Directors:

Carol Sutherland, Alternate Chair, Santa Cruz County  
Laura Avila, Vice Chair, Kern County

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration

- a. Review and Approve minutes from previous meeting
  - i. Regular Meeting 7/13/2022 and Special Meeting 8/3/2022

A motion was made by Member Avila to approve minutes from the 7/13/2022 and 8/3/2022 meetings. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 2-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

- b. Adopt a date, hour, and place of the next Board meeting.
  - i. Wednesday, January 11, 2023 10:00 am @ location and format to be determined.

A motion was made by Alternate Member Sutherland to adopt the 1/11/2023 regular meeting location, date and time as set out above. The motion was seconded by Member Avila, roll call vote was taken and the motion passed with a 2-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

7. Management

- a. Review and receive CERTNA Financial Activity Reports – K. Moreno, CeRTNA Business Manager

A motion was made by Member Avila to receive the financial reports. The motion was seconded by Alternate Member Sutherland, roll call vote was taken and the motion passed with a 2-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

- b. Update on CeRTNA Audit Financial Statements for year end 2021 – K. Moreno, CeRTNA Business Manager

- c. Adopt Resolution 2022-007 of the Board of Directors of the California Electronic Recording Transaction Network Authority Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings Pursuant to Assembly Bill 361 and Brown Act Provisions and provide staff direction on conducting Board meetings virtually in the future. – N. Goldstein, CeRTNA Counsel

A motion was made by Member Avila to adopt Resolution 2022-007 of the Board of Directors of the California Electronic Recording Transaction Network Authority Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings Pursuant to Assembly Bill 361 and Brown Act Provisions and provide staff direction on conducting Board meetings virtually in the future. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 2-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

- d. Presentation of findings regarding alternative CeRTNA Business Model – N. Goldstein, CeRTNA Counsel

- e. Report on ERDS and G2G implementation process – B. Zamora, CeRTNA Technical Director

- i. Alameda County – Client
  - 1. G2G – Live
  - 2. ERDS - Live
- ii. Alpine County – Client
  - 1. G2G – 2023
  - 2. ERDS - 2023
- iii. Butte County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- iv. Calaveras – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- v. Del Norte County – Client
  - 1. G2G – 2023
  - 2. ERDS - 2023
- vi. El Dorado County – Board of Directors

1. G2G – Live
2. ERDS – Live
- vii. Glenn County – Client
  1. G2G – Live
  2. ERDS – Live
- viii. Humboldt County – Client
  1. G2G – Live
  2. ERDS – Live
- ix. Kern County – Board of Directors
  1. G2G – Live
  2. ERDS - Live
- x. Lake County – Client
  1. GEG – 2023
  2. ERDS - 2023
- xi. Madera – Client
  1. G2G – Live
  2. ERDS - Live
- xii. Mendocino County – Client
  1. G2G – 2022 In Progress
  2. ERDS – 2022 In Progress
- xiii. Modoc County – Client
  1. G2G – Live
  2. ERDS – Live
- xiv. Mono County - Client
  1. G2G – Live
  2. ERDS – Live
- xv. Monterey County – Client
  1. G2G – Live
  2. ERDS – Live
- xvi. Napa County – Client
  1. G2G – Live
  2. ERDS – Live
- xvii. Placer County – Client
  1. G2G – Live
  2. ERDS – Live
- xviii. Plumas – Client
  1. G2G – Live
  2. ERDS - Live
- xix. Sacramento County – G2G
  1. G2G – Live
- xx. San Francisco County - Client
  1. G2G - Live
  2. ERDS – Live
- xxi. San Luis Obispo – Client
  1. G2G – Live
  2. ERDS – Live
- xxii. Santa Cruz County – Board of Directors
  1. G2G – Live
  2. ERDS – Live
- xxiii. Siskiyou County – Client
  1. G2G – 2023-2024
  2. ERDS – 2023-2024
- xxiv. Sonoma County - Client
  1. G2G - Live
  2. ERDS – Live
- xxv. Stanislaus – Client
  1. G2G – 2022
  2. ERDS - 2022

- xxvi. Sutter County – G2G
  - 1. G2G – Live
  - 2. ERDS -?
- xxvii. Tehama County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxviii. Tuolumne County – Client
  - 1. G2G – Live
  - 2. ERDS - Live
- xxix. Yolo County – Client
  - 1. G2G – Live
  - 2. ERDS - Live
- xxx. Yuba County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
  
- f. Update on G2G Submitters – B. Zamora, CeRTNA Technical Director
  - i. Employment Development Department (EDD)
  - ii. California Dept Tax and Fee Administration (CDTFA)
  - iii. Franchise Tax Board (FTB)
  - iv. Department of Child Support Services (DCSS)
  - v. Megabyte Systems
    - 1. Butte – Live
    - 2. Calaveras – Live
    - 3. El Dorado – Live
    - 4. Glenn - ?
    - 5. Humboldt – In Progress
    - 6. Modoc - ?
    - 7. Monterey County – Live
    - 8. Napa County – Live
    - 9. Placer County – Live
    - 10. Sonoma – Live
    - 11. Tehama - Live
  
- 8. Continuing Business - None
  
- 9. New Business - None
  
- 10. Board of Directors – none
  
- 11. Adjourn – 11:05 a.m.